

Meeting	Tender 282S/2024/25Non-Compulsory Clarification Meeting		
Meeting Date & Time	06.06.2025	Meeting Location Chair	DHL Stadium, Fritz Sonnenberg Road, Cape Town
Start Time	10H00		

MINUTES OF NON-COMPULSORY CLARIFICATION MEETING

1.	WELCOME AND INTRODUCTION	Action	Due date
1.1	WvG opened the meeting and welcomed all attendees. An introduction of the City of Cape Town and DHL Stadium officials was done.	Info	
2.	NON-COMPULSORY CLARIFICATION MEETING PRESENTATION		
2.1	WvG provided a detailed project overview including problems the City aims to address with this project.	Info	
2.2	WvG provided details around the general tender information – tender advertising date, tender closing date, contract period and tender query address.	Info	
3.	TENDERER QUESTIONS / CLARIFICATIONS		
3.1	What was the rationale for the specified screen size, given that it is not a standard dimension? It was confirmed that side bars are required to accommodate advertising content, which influenced the size selection.	Info	
3.2	Why did the City not request a 4k resolution? It was confirmed that doing so would have exceeded the available budget.	Info	
3.3	Is the existing fibre infrastructure sufficient? Yes, it is expected to be sufficient for current requirements; however, it can be upgraded if necessary.	Info	
3.4	A tenderer asked about access to the venue for installation. It was confirmed that detailed specifications, including doorway dimensions and other relevant access information, will be provided to the successful bidder.	Info	

3.	TENDERER QUESTIONS / CLARIFICATIONS	Action	Due date
3.5	A tenderer asked whether it is a requirement for both screens to be installed simultaneously.		



	It was confirmed that installation can be done in a phased approach: one screen may be installed and made operational before proceeding with the second. This ensures that at least one screen remains functional during the installation period. However, it was noted that this approach may have cost implications, particularly regarding crane hire. These details can be discussed and negotiated with the successful bidder. Alternatively, the installation of both screens can be carried out simultaneously, subject to the stadium's event schedule. The successful bidder will be provided with the event programme to incorporate into their installation planning.		
3.6	A question was raised regarding the possibility of partial payment. It was confirmed that partial payments may be considered in certain circumstances. For example, once the supporting structure has been completed and installed (not merely supplied as materials), a partial payment could be processed. Each case will be assessed on its own merits.		
4.	Meeting was closed by WvG, Tenderer sign in on attendance register was confirmed.		